# January 2016 Payroll Processing Schedule

* Schedule subject to change based on processing requirements. Refer to the Payroll Website for updates.

<table>
<thead>
<tr>
<th>Sun</th>
<th>Monday</th>
<th>Tuesday</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Sat</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>1</td>
<td>2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3</th>
<th>4</th>
<th>5</th>
<th>6</th>
<th>7</th>
<th>8</th>
<th>9</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Monthly Payday</strong>&lt;br&gt;BW Payday #16-09</td>
<td><strong>Supplements PVD Available</strong></td>
<td><strong>Winter Break</strong></td>
<td><strong>Supplemental Payday</strong></td>
<td><strong>Supplements and Time Traq due at 10 am for #16-10</strong></td>
<td><strong>Supplements and Time Traq due at 10 am for #16-10</strong></td>
<td><strong>Supplements and Time Traq due at 10 am for #16-10</strong></td>
</tr>
<tr>
<td><strong>Supplements &amp; EPAs due @ Noon for 01/08/2016</strong></td>
<td><strong>PVDs available for #16-10</strong></td>
<td><strong>BW Payday #16-10</strong></td>
<td><strong>Electronic Monthly Payroll Available</strong></td>
<td><strong>BW EPAs due @ Noon for #16-11</strong></td>
<td><strong>Electronic Monthly Payroll Available</strong></td>
<td><strong>BW EPAs due @ Noon for #16-11</strong></td>
</tr>
<tr>
<td><strong>BW EPAs due @ Noon for #16-10</strong></td>
<td><strong>Monthly EPAs Due at Noon</strong></td>
<td><strong>Supplements and Time Traq due @ 10 am for #16-10</strong></td>
<td><strong>Electronic Monthly Payroll Available</strong></td>
<td><strong>BW EPAs due @ Noon for #16-11</strong></td>
<td><strong>Electronic Monthly Payroll Available</strong></td>
<td><strong>BW EPAs due @ Noon for #16-11</strong></td>
</tr>
<tr>
<td><strong>Martin Luther King, Jr. Day Holiday</strong></td>
<td><strong>Electronic Monthly Due by 4pm</strong></td>
<td><strong>Electronic Monthly Due by 4pm</strong></td>
<td><strong>Electronic Monthly Due by 4pm</strong></td>
<td><strong>Electronic Monthly Due by 4pm</strong></td>
<td><strong>Electronic Monthly Due by 4pm</strong></td>
<td><strong>Electronic Monthly Due by 4pm</strong></td>
</tr>
<tr>
<td>10</td>
<td>11</td>
<td>12</td>
<td>13</td>
<td>14</td>
<td>15</td>
<td>16</td>
</tr>
<tr>
<td><strong>PVDs available for #16-11</strong></td>
<td><strong>Monthly Payday</strong>&lt;br&gt;BW Payday #16-09</td>
<td><strong>Supplements PVD Available</strong></td>
<td><strong>Supplements PVD Available</strong></td>
<td><strong>Supplements PVD Available</strong></td>
<td><strong>Supplements PVD Available</strong></td>
<td><strong>Supplements PVD Available</strong></td>
</tr>
<tr>
<td><strong>PVDs available for #16-11</strong></td>
<td><strong>PVDs available for #16-11</strong></td>
<td><strong>PVDs available for #16-11</strong></td>
<td><strong>PVDs available for #16-11</strong></td>
<td><strong>PVDs available for #16-11</strong></td>
<td><strong>PVDs available for #16-11</strong></td>
<td><strong>PVDs available for #16-11</strong></td>
</tr>
</tbody>
</table>

**Holiday**

- Martin Luther King, Jr. Day